

## **FMLA/Disability Paperwork Processing Fee**

You qualify for medical disability for 6 weeks after a vaginal delivery and 8 weeks after a C-section. Time off beyond this will be covered by FMLA if your company offers it. Time off before delivery will often not be covered unless you need to be hospitalized or are placed on medically prescribed bed rest.

For any FMLA/Disability forms there will be a one-time processing fee in the amount of \$26.00. It is your responsibility to present these forms to our office via our front desk staff. Any special instructions need to be attached to this form.

The processing fee will be due the day you present these forms. If for any reason we have not received payment then our office will charge the fee to your Financial Policy at time of form completion from our office, this includes forms sent via fax submittal. Please feel free to fax forms to 312.440.3822.

You will receive a call once the forms are ready for pick-up. Please allow at least **7-10** business days for completion of the paperwork.

Thank you.

By signing below, you grant The Women's Group of Northwestern permission to automatically process this fee via your current credit card on file.

Patient Authorization Signature \_\_\_\_\_

Patient Account Number \_\_\_\_\_

Print Full Name: \_\_\_\_\_

Date: \_\_\_\_\_

Patient Contact Number: \_\_\_\_\_

### **Preferred Method of Delivery:**

FAX: \_\_\_\_\_  PORTAL: \_\_\_\_\_  PICKUP: \_\_\_\_\_